

Carbon Reduction Plan

Supplier name: Vale Domestic Abuse Services (Vale DAS)

Publication date: 1st May 2026

Reporting year: 2025/26 (baseline year)

Completed in accordance with PPN 006 / WPPN 006 and associated guidance.

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1. Commitment to achieving Net Zero

Vale Domestic Abuse Services (Vale DAS) is committed to achieving Net Zero greenhouse gas emissions by 2050 or sooner in support of Welsh Governments Net Zero targets.

We are a frontline domestic abuse charity operating in the Vale of Glamorgan, Wales. We will reduce emissions in ways that are realistic and proportionate for a service that must prioritise survivor safety, access and quality at all times.

This commitment is supported by our Environmental and Sustainability Policy and is overseen by the Senior Leadership Team with Trustee oversight.

2. Baseline emissions footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline year: 2025/26

Additional details relating to the baseline emissions calculations

2025/26 is Vale DAS's first year of formal carbon monitoring and reporting. This plan therefore establishes our baseline. The baseline year and the current reporting year are the same, providing a clear starting point for year-on-year comparison.

This plan covers the parts of Vale DAS where we have operational control and can evidence activity data for the reporting year. This includes our office at 198 Holton Road, our refuge and second stage accommodation (where Vale DAS holds relevant utility contracts or can evidence consumption data), operational travel, and Scope 3 categories where data is available.

As this is our first year of formal reporting, we have taken a transparent best-available-data approach. Some sites or elements of delivery may sit outside our direct utility control or lack complete consumption data. Where we cannot evidence consumption robustly, we exclude it and state this clearly. We have not completed full Scope 3 supply chain measurement across all purchased goods and services. This will develop over time as systems and supplier data improve.

Emission conversion factors used are the UK Government greenhouse gas conversion factors (2025).

Baseline year emissions:

Emissions	Total (tCO ₂ e)
Scope 1 (direct emissions: gas heating and hot water)	9.443
Scope 2 (indirect emissions: purchased electricity)	2.540
Scope 3 (other indirect emissions)	19.744
Cat 4: Upstream transport and distribution	5.884
Cat 5: Waste generated in operations	0.160
Cat 6: Business travel	1.920
Cat 7: Employee commuting	11.780
Cat 9: Downstream transport and distribution	Not applicable /0.00
Scope 3 subtotal	19.744
Total emissions	31.727

Utilities activity data (kWh)

Site	Gas (kWh)	Electricity (kWh)
198 Holton Road (Office)	16,291.9	8,806.3
Romilly Park (Refuge)	30,297.4	4,045.8
2nd Stage (High Street)	N/A (electricity only)	1,495.6

Note: Gas kWh feeds into Scope 1. Electricity kWh feeds into Scope 2. Conversion factors applied as per UK Government GHG reporting factors (2025). Where

supplier invoices were not available for parts of the reporting period, consumption has not been estimated and is therefore excluded unless otherwise stated in the supporting tracker.

Commentary on Usage

2025/26 is our first year of carbon monitoring, so the figures below represent a baseline rather than a trend. Our Scope 1 emissions are driven mainly by gas used for heating and hot water across our premises. Our Scope 2 emissions reflect electricity consumed in the delivery and running of our services. Within Scope 3, the largest sources in this baseline relate to travel and movement, with employee commuting the single biggest contributor. This reflects the reality of delivering a frontline domestic abuse service, where staff travel is required for survivor safety, appointments, outreach and partnership working. We also see a material contribution from upstream transport and distribution in-year, which includes itemised delivery charges and third-party transport and moving activity recorded in accounts.

As we move into Year 2, our focus is on reducing emissions in the places we can control most effectively: tightening energy management through routine kWh logging, increasing the use of digital meetings for internal and partnership work where safe and appropriate, maintaining agile working for suitable roles to reduce avoidable commuting, and improving the accuracy of Scope 3 data through better recording of deliveries, travel modes and waste weights. We will report changes and improvements annually as our monitoring matures.

Scope 3 data sources and methods

Cat 4 (Upstream transport and distribution): Estimated using the spend-based method from accounts. Includes itemised postage and stamps (Royal Mail/Post Office), itemised delivery and connection charges, and contractor moving/pick-up/house-move services (including inter-site moves). Emission factors used: postal/courier services (0.256084 kgCO₂e/£) and land transport services (0.63593 kgCO₂e/£). Supplier deliveries bundled into product pricing and not separately itemised are not captured this year.

Cat 5 (Waste generated in operations): Estimated using container capacity and weekly collection frequency from sites within our reporting boundary, combined with observed average fill levels (residual waste typically three-quarters full; recycling typically full). Includes residual waste, recycling, food waste, confidential shredding and female hygiene waste. Annual tonnages converted to tCO₂e using UK Government conversion factors (2025). We will replace estimated tonnages with supplier-provided weight data in the next annual update.

Cat 6 (Business travel): Calculated from total business mileage claimed for the reporting year via expense records. Mileage converted to kilometres and multiplied by the UK Government conversion factor for average car travel (2025).

Cat 7 (Employee commuting): Estimated using an average-data, distance-based method. Working patterns (home-based, office-based and hybrid) were applied

across the reporting year. Staff locations were grouped by postcode area to estimate typical commuting distances to 198 Holton Road. Total commuter kilometres converted to tCO₂e using UK Government conversion factors (2025). This estimate will be refined as better commuting data becomes available.

Cat 9 (Downstream transport and distribution): Vale DAS is a service delivery organisation. We do not manufacture or distribute physical products to end consumers. Cat 9 is not applicable to our operations and is recorded as 0.00.

3. Current emissions reporting

Reporting year: 2025/26

As 2025/26 is our first year of formal monitoring, the current reporting year and baseline year are the same. The emissions table in Section 2 above therefore also represents our current emissions.

4. Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

2025/26 is our first year of formal carbon monitoring and reporting and therefore establishes our baseline. In Year 1 our targets focus on implementing the environmental management measures set out below and improving the completeness and consistency of our activity data (energy, travel, deliveries and waste). Once we have a full comparable dataset across a complete 12-month period for all in-scope sites and categories, we will set and publish a quantified multi-year emissions reduction trajectory, including interim milestones, in the next annual update of this Carbon Reduction Plan

Our Year 1 targets focus on both emissions reduction and strengthening routine data capture. They are designed to be proportionate for a frontline domestic abuse service while meeting expectations for transparency, monitoring and continuous improvement.

Target 1: Renewable electricity procurement. Vale DAS will move to green energy tariffs for sites where we hold the energy contract, aligned to contract renewal points. Where utilities sit with landlords or managing agents, we will seek renewable supply options and record outcomes as part of annual reporting.

Target 2: Utilities monitoring (monthly). We will maintain a monthly log of gas and electricity consumption (kWh) by site. This will support targeted reductions over time.

Target 3: Upstream transport monitoring (quarterly). We will keep quarterly records of delivery charges, courier/postage costs and third-party transport services. We will strengthen finance coding so these costs are tracked year-on-year.

Target 4: Waste recording and reduction (quarterly). We will introduce quarterly waste recording at sites where we control or can evidence collections, covering residual waste, recycling and other operational streams. We will use this to improve segregation, reduce general waste and evidence progress annually.

Target 5: Digital meetings and paper-light working. We will strengthen digital-first ways of working for internal and partnership meetings, using approved platforms and safe practice. We will maintain paperless meeting packs and digital approvals as standard.

Target 6: Agile working to reduce commuting. We will continue agile working for suitable roles, recognising the benefits for service delivery, staff wellbeing and reduced environmental impact. Survivor access and public opening times remain protected.

Monitoring cadence: Monthly logging of utilities (kWh) by site. Quarterly logging of deliveries/transport charges and waste streams. Annual publication of an updated Carbon Reduction Plan with refreshed totals and an updated limitations statement.

5. Carbon reduction projects

Completed carbon reduction initiatives

The following environmental management measures have been implemented. As 2025/26 is our first reporting year, quantified tCO₂e savings will be reported from the next annual update once a comparable prior period is available.

Baseline reporting and monitoring: We have established a carbon reporting structure and gathered our first full-year dataset across Scopes 1, 2 and 3 within our operational boundary.

Digital-first meetings: Internal team meetings, supervision and most partnership meetings are delivered via secure digital platforms as standard, reducing travel.

Agile and hybrid working: Hybrid working is embedded for suitable roles, reducing daily commuting. 22 of 28 staff work on a hybrid pattern, and 2 staff are fully home-based.

Paper-light operations: Meeting packs, governance papers, HR processes and approvals are digital by default. Printing is used only where necessary.

Lighting efficiency: We have started improving lighting efficiency by replacing failed bulbs with LED equivalents where compatible, switching off non-essential lighting out of hours, and making better use of natural light through simple layout changes. We will build this into routine premises checks, so savings are maintained.

Improved accounts coding: We have improved capture of delivery/transport spend and contractor moving/pick-up activity through accounts coding and review, strengthening Scope 3 data quality.

Future carbon reduction initiatives

In the future we plan to implement further measures including:

Renewable electricity: Moving to a verified renewable electricity tariff at contract renewal for sites where we hold the energy contract.

Monthly utilities logging: Embedding monthly (rather than quarterly) utilities logging to enable faster identification of unusual consumption patterns.

LED upgrades and lighting controls: Undertaking a simple lighting audit across in-scope sites and moving remaining fittings to LED as replacements are needed or as budgets allow. Where safe and appropriate, we will introduce low-cost controls such as occupancy sensors in low-use areas (storerooms, corridors and toilets) and timer settings for external/security lighting, to reduce unnecessary electricity use while maintaining safeguarding and safety.

Waste weight data: Replacing estimated waste tonnages with supplier-provided weight data from waste contractors and shredding providers.

Commuting data improvement: Refining commuting estimates with direct staff survey data on travel mode and distance.

Finance coding improvements: Strengthening coding of delivery and transport charges so Scope 3 estimates reduce reliance on spend-based methods over time.

6. Declaration and sign off

This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard and uses the appropriate government emission conversion factors for greenhouse gas company reporting.

Scope 1 and Scope 2 emissions have been reported in accordance with the required reporting standard, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard.

This Carbon Reduction Plan has been reviewed and signed off by Vale DAS Trustees.

Signed on behalf of the supplier:



Name: Carryn Williams – Chair of Trustees

Date 1st May 2026